

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
SPECIAL MEETING**

**JANUARY 14, 2014**

The City of Taylorsville City Commission held a Special Meeting on Tuesday, January 14, 2014 at 5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor  
Jack Proctor, Commissioner  
Ellen Redmon, Commissioner  
Kathy Spears, Commissioner  
Beverly Ingram, Commissioner

Staff present:

Steve Biven, City Clerk  
Randy McConnell, Comptroller  
Harold Compton, Public Works Director

Toby Lewis, Police Chief  
Lisa Ware, Co Treasurer

Item #1

Mayor Pay called the meeting to order at 5 p.m. with a moment of silence and then lead the group in a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

**Motion made by Commissioner Proctor and seconded by Commissioner Redmon to approve the Consent Calendar for December, 2013.** This approved the minutes of the December 3rd, 2013 Special Meeting, December 3<sup>rd</sup>, Regular Meeting and the December 11th, Special Meeting, payment of General Fund and Water/Sewer Fund December 2013 bills and the fire report. **Motion carried 5 – 0.**

Item #3- *Comments by the Mayor*

Mayor Pay thanked Harold Compton and the guys in the Water Department for staying on top of all the issues that had occurred due to the winter weather conditions.

Item #4 – ***Committee Reports***

a) Main Street (Linda Street)

i) Mrs. Street stated the Monthly Reports were in the commissioner's packet. She also has asked the City to approve two nominations for the Main Street Committee; they are Susan Arnold and Glenora Pace. **Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to approve Susan Arnold and Glenora Pace for the Main Street Committee.**  
**Motion carried 5-0.**

Mrs. Street gave an update on the Highway 55 project. The benches and trash receptacles have arrived. They are being assembled by Bruce Diegl and some of them have been put in place. She also thanked Scott Williams and his crew for removing the Christmas lights on Main St.

The Main Street Committee has received a \$5,000 grant from Trim Masters.

Mrs. Street went over the Main Street Certification Packet. She will present this to Main Street officials tomorrow.

ii) **Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to approve Mrs. King's hours for the month of December.** Motion carried 5-0.

Item #5 – ***Old Business***

a) Clerk Biven stated that there would be a meeting tomorrow, January 15, pertaining to the Taylorsville Drainage Project. It will be with Federal, State, and Local officials.

Item #6 – ***New Business***

a) Habitat for Humanity- Mr. Scott Street was not present. Linda Street spoke for him and stated that he is concerned about the development of Maple Avenue property. She said they needed the easement measurements.

b) Mayor Pay stated that the Library is asking for a Letter of Support from the City. **Motion was made by Commissioner Proctor and seconded by Commissioner Spears to draft a letter of support for the Library.** Motion carried 5-0.

c) Kevin Percy with Percy & Gray PSC was present to give the Audit Report. He referenced the letter to the city commission and management along with the Independent Auditors Report, which explains the auditors' responsibilities as well as the management's responsibilities. He also discussed the Internal Control and Compliance Letter. The firm gave a qualified opinion on the financial statements of General Fund due to no administrative salaries being allocated to the General Fund. His level of materiality, which he believes could be misstated and still be fairly presented, was \$21,000 on the general fund. They delivered an unqualified opinion on the financial statements of the Operation and Maintenance fund, which



means they found no problems with any other reports. He gave each commissioner his card if they had any questions they could call him. He stated that the staff was courteous and helpful.

d) Department Reports

i) Financial Report – Randy McConnell, City Comptroller, commented on the audit. He mentioned the fact that there were no adjustments needed and that the fund balances were accurate as provided to the commission at year end. There were also no internal control issues. He thanked the staff for their effort on a daily basis.

He provided the Commission with a Cash Analysis Report and an Overtime Report. The City is fully collateralized at all three banks.

The next Financial Meeting with Department Heads is scheduled tomorrow but can be rescheduled in January to accommodate the commission. Results through the second quarter will be presented.

**General Fund - Revenues**

Y-T-D Insurance Premium Revenue is \$80,408. Revenue remains very flat.

Year to Date Occupational License Receipts are \$135,659.

Year to Date Property Taxes net of Discounts are \$140,026.

The Cumulative City Contribution to the Hazard Mitigation Project is \$22,781.

The remaining Balance on the Highview Road Maintenance Bond is \$7,947.

**Expenses**

Y-T-D Street Repair and Maintenance Expenses is \$11,925.

Police Overtime is \$7,674 over Budget offset by a federal reimbursement of \$3,580 and lower Salary Costs.

**The Municipal Road Aid Fund Balance is currently \$123,167.**

**Water and Sewer Enterprise Fund - Revenues**

Year to Date Water Revenue of \$1,694,901 is \$90,099 under Budget.

Year to Date Meter Set Revenue of \$66,600 is \$24,600 over Budget.

Year to Date Sewer Revenue of \$165,466 is \$10,534 under Budget.

Year to Date Sewer Impact Fees of 17,167 are \$833 under Budget.

### **Expenses**

Year to Date Louisville Water Expense of \$533,169 is \$4,331 under Budget.

Total Net Income after Contributions of (\$30,746) is \$30,746 under Budget.

ii) a) Public Safety – Chief Lewis stated that the schedules were in the commissioner's packets. Chief Lewis thanked the First Baptist Church for opening their doors for a shelter during a power outage at Highview Estates.

Chief Lewis stated that work would begin soon on Highway 44 West going out toward the Valley Cemetery and the Middle and Elementary Schools. That project is to start January 20, 2014.

Chief Lewis also states that Officer Wills hit a deer in his cruiser Saturday morning.

iii) Utility – Harold Compton, Public Works Director – Mr. Compton gave an update on the main break on Townhill Road. The state did the digging on the road for the City. Mr. Compton said that line was probably put in service in the 1940s. There was a minimal amount of people without water. He recommends that the City replace the line from Family Dollar Store up to the City tank.

Mr. Compton also stated that the water and sewer lines at the blue bridge on Jefferson Street will need to be relocated when the construction starts on the new bridge. They are supposed to open bids for the bridge project in July. Sisler-Maggard is proceeding with plans to bore under the floodwall with the Corp of Engineers approval. The other option would be to run a new line under the new bridge in casing which would be at a greater cost. Sisler-Maggard is working on this issue at no cost to the City. Mr. Compton said the City has six months to get this done. **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to allow Sisler-Maggard to continue working on this issue. Motion carried 5-0.**

Mr. Compton also stated that a cover blew off of one the lagoons back in December. The City is waiting on a cost to have that repaired. After the City receives the cost to repair the cover, it will be turned in to the insurance company.

Mr. Compton discussed the snow removal. He stated that the salt does not always work when the temperatures are very cold. Mayor Pay asked Mr. Compton about using brine.



iv) General Government – There were no comments for General Government.

b) Other New Business

i) Mayor Pay stated that Paul Daugherty's term with Planning and Zoning was coming up for appointment. Commissioner Proctor spoke of Mr. Daugherty being a good asset to have on Planning and Zoning. **Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to renew Paul Daugherty's term with Planning and Zoning pending Mr. Daugherty's acceptance. Motion carried 5-0.**

ii) Clerk Biven stated that Mark Armstrong took four hours off without pay in the month of December needed a motion to approve that time. **Motion was made by Commissioner Spears and seconded by Commissioner Redmon to approve Mr. Armstrong's time off without pay. Motion carried 5-0.**

iii) There was no discussion regarding Chief Toby Lewis' Retirement Proposal.

Item #7 – ***Legal (City Attorney) John D. Dale***

a) Mr. Dale was not present. The commissioners had the Alcohol Sales Ordinance and a Summary in their packets. Clerk Biven explained what the Ordinance and the Summary states. The commission tabled until Mr. Dale was present.

b) Mr. Dale had some examples of Procedure for going into Executive Session Guidelines. Clerk Biven stated that the City was waiting for a response from the Attorney General.

Item #8 - There was no Elected Officials Comments at this time.

***EXECUTIVE SESSION***

Item #9 **Motion was made by Commissioner Redmon and seconded by Commissioner Spears to adjourn to Executive Session under provisions of KRS 61.810 (1) (b) to discuss purchasing real estate, which if discussed in open meeting is believed would affect the value of the property. KRS 61-810 (1) (c) for the discussion of pending litigation regarding the Steven Goodlett re-zoning appeal concerning strategy, tactics and/or a possible resolution/settlement. KRS 61.810 (1) (f) for the discussions or dismissal of employee, the discussion of which public may be of a personal nature, which would embarrass the individual and/or affect the employee's reputation. Motion carried with 5-0.**

***RETURN TO OPEN SESSION***

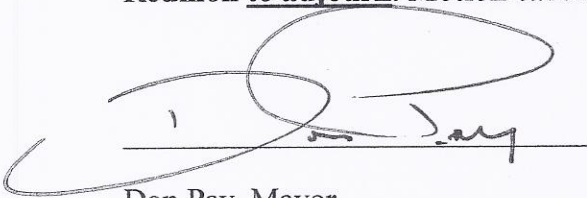
Item #10 – **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to return to open session. Motion carried 5-0.**

Motion was made by Mayor Pay and seconded by Commissioner Redmon to hold a hearing to reconsider the Stevie Goodlett zoning matter after receiving more detailed information. Motion carried 5-0.

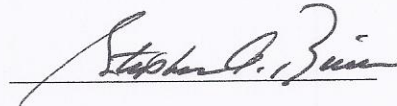
Motion was made by Mayor Pay and seconded by Commissioner Proctor to convene a special meeting of the City Commission on Thursday, January 23<sup>rd</sup> at 4:00 p.m. under provisions of KRS 61.810 (1)(f) "Discussion or hearing which might lead to the discipline or dismissal of an individual employee". Motion carried 5-0.

**ADJOURN MEETING**

Item # 11- Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to adjourn. Motion carried with a vote of 5-0.

A handwritten signature in black ink, appearing to read "Don Pay", written over a horizontal line.

Don Pay, Mayor

A handwritten signature in black ink, appearing to read "Stephen A. Biven", written over a horizontal line.

Stephen A. Biven, City Clerk